

Information and Regulations

For all temporary exhibitions at the Red Lake Regional Heritage Centre

All art exhibits featuring hung artwork will be displayed on the grid-wall system in the Multi-purpose Room. No artwork will be displayed in the centre of the room. If a presenter wishes to utilize the centre of the room they must enter into a rental agreement.

The Red Lake Heritage Centre will propose possible exhibition dates to the artist. If a date cannot be agreed upon, the proposal will be declined. Reasons for the Red Lake Heritage Centre to decline a date include but are not limited to:

- Availability of Multi-purpose Room
- Availability of staff and resources

Deadlines for Exhibition Proposals

- February 28th
- August 31st

Layout of Exhibition:

- The **Red Lake Heritage Centre** will provide:
 - Grid system & lighting for the exhibit
 - Professional staff to assist in installing the exhibit
 - Set-up will take place during regular hours of operation
- Two days prior to the opening of the Exhibition, the **Presenter** will provide:
 - Works that are ready to be installed and are compatible with the exhibition system used by the Heritage Centre
 - Stands that are appropriate for any three dimensional art included in exhibition.

Take Down

- Once the exhibition closes, the pieces in the show will no longer be the responsibility of the Heritage Centre, and the artist(s) must arrange to have the pieces removed from the premises within 24 hours of the end of the show.

Marketing:

- The Red Lake Heritage Centre will advertise the Exhibition as follows:
 - On the Red Lake Heritage website
 - Municipal Newsletter
 - Heritage Centre's E-mail distribution list

Sale of Artwork

- Artwork will remain in the show until the end of the exhibition, unless otherwise agreed upon.
- All artwork will be sold through the Red Lake Regional Heritage Centre's Gift Shop
- The artist(s) will be paid at the conclusion of the Exhibit
- The Heritage Centre will receive a 20% commission for all artwork sold during the show
- Prices will not be displayed on the artwork unless the exhibition is a Fundraising Endeavour. The artist will provide the Heritage Centre with a binder which will include photos and prices for each piece in the exhibition. The binder will be kept in the Heritage Centre's gift shop.

Other Considerations

- The Red Lake Heritage Centre does not pay CARFAC/Artist Fees unless otherwise agreed upon.
- All temporary exhibitions will be covered under the Red Lake Regional Heritage Centre's Insurance policy.
- The Red Heritage Centre will organize and provide staffing for the opening reception; however, the cost of the reception, i.e. refreshments, advertising, etc., will be the responsibility of the presenter.

Red Lake Regional Heritage Centre

Art Exhibition Policy

The Red Lake Regional Heritage Centre provides space for local artists to exhibit and sell their works. Proposals that enrich the cultural fabric of Red Lake and its surrounding communities, through the creative exploration of topics that are relevant to its citizens, will be given priority. This policy also applies to group exhibitions and art fairs.

Artists or artist collectives interested in having their works exhibited and/or sold at the Heritage Centre must submit a proposal at least one year in advance. A Proposal must include:

- Contact information for individual in charge of the exhibition
- An Artist Statement or the theme of the exhibition
- A minimum of three samples of artwork listing dimensions and medium used, (can be provided via e-mail, on paper, on a CD, or in person)
- Number of works to be displayed and their individual sizes
- Preferred dates for the exhibit
- List of artists involved (if group exhibition)

All proposals will be evaluated by an Advisory Panel composed of:

- A Red Lake Heritage Centre Board Member and a Red Lake Heritage Centre Staff Member.
- Two local professional practicing artists or art teachers.

If a proposal is accepted, the Red Lake Regional Heritage Centre will contact the artist or the representative of the artists' collective to discuss the details of the exhibition, such as:

- Exhibition dates (The RLRHC reserves the right to determine the length of all exhibitions)
- Information and regulations for exhibition
- Installation of exhibition
- Opening reception
- Promotion and marketing
- Sale of artwork
- Security

Once the Heritage Centre and the artist have reached an agreement, the artist or artist collective representative will be required to sign an exhibition agreement with the Heritage Centre.