

2015-16 FACILITY RENTAL PRICES

Please contact us for a cost estimate of your event

Tel. 807-727-3006 heritage@redlake.ca

AVAILABLE SERVICES	FEES (+ 13% HST)	
	BUSINESS HOURS 9:00-5:00	WEEKENDS OR AFTER HOURS, 5:00pm-11:00am
Main Exhibit Gallery Capacity: 90 theatre-style, 40 banquet style, 32 u-shaped	Daily: \$200/day \$25 for each additional hour Hourly: \$30 for first hour \$20 for each additional hour	Daily: \$200/day Hourly: \$35 for first hour \$25 for each additional hour
Temporary Gallery Capacity: 40 theatre-style, 24 banquet style, 15 u-shaped	Daily: \$125/day \$25 for each additional hour Hourly: \$30 for first hour \$20 for each additional hour	Daily: \$200/day Hourly: \$35 for first hour \$25 for each additional hour
Boardroom Capacity: 12 around table	Daily: \$100/day \$25 for each additional hour Hourly: \$30 for first hour \$20 for each additional hour	Daily: \$150/day Hourly: \$30 for first hour \$25 for each additional hour
Lobby (<i>evenings & weekends only</i>) Capacity: 80 standing room only Ideal for simple receptions	<i>Available weekends & after hours only</i>	Daily: \$200 Hourly: \$35 for first hour \$25 for each additional hour
Add on Lobby to your event	Flat rate \$50.00	Flat rate \$50.00
Technical Equipment (Projector, laptop, sound system, DVD/Blu-ray player)	\$30/day each	\$30/day each
Flipchart and markers	\$10/day	\$10/day
Coffee & Tea Service	40 Cup Pot: \$40 8 Cup Pot: \$14; and \$10 for each additional pot	Cost varies depending on order size
Use of Fridge and Stove	No charge	No charge
Setup/Take down Cost will be based on the amount of time to set up and clean up	\$25/hour	\$25/hour
Smart Serve	\$18/hour	\$18/hour

Refreshments: We can assist you in arranging refreshments for your event. Please contact us for details.

Alcohol: The Red Lake Regional Heritage Centre is a Municipal building and therefore strictly adheres to the Municipal Alcohol Policy. Please refer to the policy located at: <http://redlake.ca/policy/getFile.php?a=82>. We require 30 days' notice prior to an event that serves alcohol.

Cancellation Policy: 48-HOUR notice is required for a cancellation or application will be charged for booked time.

The Red Lake Regional Heritage Centre is a charitable organization, funded by the Municipality of Red Lake and the Ontario Ministry of Tourism and Culture and self-generated revenue. Reg # 87315 2714 RR001