



Red Lake Regional Heritage Centre  
P.O. Box 64, 51A Highway 105, Red Lake, Ontario P0V 2M0  
Tel: (807) 727-3006  
E-mail: lisa.hughes@redlake.ca  
Website: www.redlakemuseum.com



## Volunteer Application Form

### CONTACT INFORMATION

Last name: \_\_\_\_\_ First Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Emergency Contact (name and phone number)

\_\_\_\_\_

### TELL US ABOUT YOURSELF

Tell us why you are interested in volunteering at the RLRHC and what you hope to gain from the experience.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### AREAS OF INTEREST

My areas of interest at the RLRHC are (check all that apply)

- Front desk reception  Programming  Cataloguing and Research
- Odd Jobs/Maintenance  Special events/Receptions  Photography
- Artifact Collections
- Christmas decorating and Take-down  Exhibits  Fund-raising
- Distributing posters
- Docents (leading tours)  Building/Construction of exhibit structure  Not sure yet
- Others \_\_\_\_\_

List any skills, hobbies, certifications or interests you have that might be helpful in your volunteer work.

\_\_\_\_\_

Please complete the following section (or you have the option to email a resume after you submit this form)

**PREVIOUS EMPLOYMENT/VOLUNTEER EXPERIENCE:**

Organization #1 \_\_\_\_\_Duties/Responsibilities \_\_\_\_\_

Organization #2 \_\_\_\_\_Duties/Responsibilities \_\_\_\_\_

References:

Name \_\_\_\_\_ Phone # \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Phone # \_\_\_\_\_ Relationship \_\_\_\_\_

**HOURS AND COMMITMENT**

Most volunteer shifts are 3 hours, either weekly or biweekly. Docents, educators and volunteers working with the collection have less regular hours, but may be asked for a longer time commitment. There may also be opportunities to help at special events.

Please carefully consider the time commitment you are realistically able to make. The Heritage Centre depends on your promptness and reliability.

**What is your availability? Check all that apply.**

**Mornings (9 - 12 pm)**

Monday  Tuesday  Wednesday  Thursday  Friday  Saturday

**Afternoons (12 - 5 pm)**

Monday  Tuesday  Wednesday  Thursday  Friday  Saturday

**Evenings (special events)**

**Send completed form to:**

**Red Lake Regional Heritage Centre**  
**PO Box 64, 51A Highway 105**  
**Red Lake, ON P0V 2M0**  
[heritage@redlake.ca](mailto:heritage@redlake.ca)  
**807-727-3006**

I authorize the Red Lake Regional Heritage Centre to collect personal information appropriate to the position concerning my employment or volunteer history, and/or references provided. I understand that the information obtained will only be shared with relevant individuals in considering my application for this volunteer opportunity.

\_\_\_\_\_ Signature \_\_\_\_\_ Date